



**REWDT Board Meeting,
Wednesday 29 July 2024 @ 19:30
MINUTES**

Present: Peter Roebuck (Chair), Alison Mainland (Treasurer), Julie Akid, Callum Flaws, & Carole Maguire.

In Attendance: Lloyd Gudgeon (CDO) & Helen Castle (Co Sec).

- 1. Welcome & Apologies for absence** – Peter welcomed all to the meeting. Apologies were received from Kayleigh Tipper, Richard Tipper, Mark Hull & Grant Mainland.
- 2. Minutes of the Board Meeting held on Wednesday 26 June 2024** - The Minutes were discussed and approved: Proposed: Alison Mainland; Seconded: Peter Roebuck.
- 3. Action points (see below) and other matters arising (if not elsewhere on agenda)**
17 April 2024
AP1: board to think about Stuart's idea to have one of the two one-bed flats at The Manse for REW DT use rather than social housing and the costs to the REW DT would be approximately £75,000, this would help the DT with recruitment. **Ongoing to be discussed at the next board meeting on 30 September 2024.**
AP2: Grant to take the proposal for dual authorisation for online banking to the next REWIRED Ltd board meeting. **Ongoing.**
26 June 2026
AP1: Peter will take this to the REWIRED Ltd. board and discuss when they are able to share the estimated gift information each year. This will include margins and what is needed to be kept against what can be gifted. **Discharged. Peter shared information from the latest draft REWIRED Ltd accounts.**
- 4. Declaration of Interests.** None declared. Helen reminded **AP1:** some of the **directors** to get their annual declaration of interests and code of conduct forms back ASAP.
- 5. REWIRED Ltd.**
Productivity at the turbine for the past 3 months:

2022/23	Actual Productivity (kWh)	% Productivity (against 37% target)	% Curtailment (against 7% expectation)
April	349,325	53.91%	12.3%
May	153,250	23.65%	20.0%
June	351,355	54.22%	10.3%

Peter explained that the REWIRED Ltd. board are looking into extending the planning permission for the turbine site to be extended to allow productivity to continue past the current OIC planning agreement.

The Turbine Manager shared in her report that the track repairs have been delayed due to the contractor being unable to get to Rousay and asked if the work could be delayed until after the summer tourist season as the track would need to be closed while work was undertaken. The board agreed and AP2: **Turbine Manager** to chase the contractor to start the track repairs after the summer season has finished.

6. Grants. The grants report was shared with all directors, no directors' decisions required.

7. Trust Manager Report/Projects.

7.1 HR – Kira Hoffmann has been engaged as the administrator support role to do the scanning of all archive paperwork and if funds are still available in the budget to start shredding. This will be a zero-hour contract until either the work is completed, or the budget used up.

7.2 Ranger – Lloyd is currently rewriting the previous Ranger job description to reflect the land management requirements agreed by the board for this new role. The aim is to have someone in place before the end of 2024.

7.3 Dial-a-Ride Van – This project is now well settled in with many residents using the service. Gary & Christine Briggs are managing the bookings and drivers.

7.4 Johnstons Road – The corrected paperwork required by planning has now been submitted and we await the outcome.

7.5 The Manse (SLF) – The REW DT are now the owners of The Manse. As the building has been unoccupied for more than 6 months

Zurich insurance will only cover the building for demolition and clearance costs. This can be changed only when a tenant is living in the building. Lloyd has today received quotes from other insurers, both offering two levels of cover. One is with the oil tank in use and the other with the oil tank drained and the connection turned off. The board agreed to cover with the oil tank disconnected and suggested dehumidifiers and electric heaters (the Quantums currently in the building) to be used to prevent any damp occurring. Lloyd to decide on which insurer to go with and get this in place ASAP. Alison said that the oil heating is only set to come on for an hour a day and the tank is almost empty. The board agreed that AP3: Callum to empty the Manse oil tank and refund the REW DT for the fuel value. Peter requested that in the winter the windows are left open slightly to allow the building to 'breathe'.

Planning permission has been submitted for the conversion into three flats. Once approved Billy Groundwater will cost the work and the tender advertisement for this can be placed in the Orcadian.

- 7.6 The Taversoe (SLF)** – The CBS are still awaiting the FCA registration for the Taversoe. Once received the CBS can issue their shares. The delay is due to the FCA wanting a maximum of two (rather than the three proposed) share options. The hiring of a tenant is looking positive with two options available; the CBS will make their decision very soon.
- 7.7 The Pier Restaurant** – The date when RSK RAW will return is still to be confirmed but will be in the autumn. It is looking hopeful that this is to be the end of the oil leak extraction process.
- 7.8 Pier Store** – The doors and windows are now in and painted. The ramp has been made but requires a little further work to finish this off. This should all be completed by the end of the week.
- 7.9 Marina (SLF)** – Anne Byers and Davie Campbell are working on the SLF application with a view to a November deadline. They will be taking three options to a resident's consultation day, these being the construction of either a small, medium, or large marina. If the result of the consultation is a small marina it will be designed to be extended in the future if required. The consultation day will be held in the autumn. Peter asked if we could get some guidance from Paul Harrington (SLF) re purchasing the land needed to construct the marina.
- 7.10 Transport** – The logos are now on the van. Recently the Orkney Archaeological Society hired the van to take their members from

the Pier to Swandro and back. Due to our CTA membership all users must be REW DT members or associate members. The board agreed previously for any non-members to become associate members for the time they wished to use the transport service, unless they had a strong connection to RE&W and would like to be kept informed of the work of the REW DT. Callum said that if non-residents or non-island groups wished to use the service, they must be informed to contact either of the two minibus services currently on Rousay. Helen said that this had been the case with this trip and a bus travel fee was requested. **Lloyd** to check the current Articles to see if any change is required to accommodate this.

- 7.11 The Boardwalk** – Darren has the new interpretation board for the boardwalk and will be installing these later this week.
- 7.12 The Boathouse** – Lloyd shared a security issue we currently have with the Boathouse. Someone had gone in and built a fire by the sarking board next to the door. Luckily, this did not catch fire. As the building is currently unoccupied/unused, the insurance is only for demolition and removal. Lloyd explained that currently we cannot lock the doors. The board agreed for Darren to hire a big drill or speak to Robert to see if he has one that could be used, to create a locking mechanism. **Lloyd** to speak to Darren regarding this.
- 7.13 Childre in Need Youth Worker** – Lloyd and Helen have a meeting with CiN tomorrow. Funding has been awarded and our recent advertising has resulted in a couple of interested parties willing to discuss running the project. **Lloyd and Helen** to take this forward.
- 7.14 The Crafhub** – Lloyd received a request over the weekend from Davie Campbell who is acting on behalf of the Crafhub with their purchase of The Space via SLF grant award. OIC payment run date means OIC cannot get their £5,000 to The Crafhub in time for them to complete their purchase. Davie asked if the REW DT would consider a ‘cashflow loan’ similar to how the REW DT has supported the REW Heritage SCIO in the past, so that The Crafhub could complete the sale. The board agreed to this. Once OIC have paid their award The Crafhub will return the funds to the REW DT. Alison approve the transfer of the funds as Treasurer.
- 7.15 EV Car** – The EV failed it’s MOT for the first time as the brakes need parts replaced. These have been ordered and it is anticipated that the EV will be repaired and returned by the end of the week.

8. Administration, Finance & Office.

10.1 **Membership** – Three new membership forms received, all approved.

10.2 **Finance** – No queries from Directors regarding the 2024/25 budget spreadsheet shared prior to the meeting.

9. AOB

9.1 Carole asked if the RCA can use the area at Windbreck again this year for their bonfire. The board agreed as long as there is a Risk Assessment in place.

10. Next Board Meeting

The next Board Meeting will be on **Monday 30 September**, this change is due to the Chair being on holiday. The meeting will start at **19:00** and held at The Pier Cabin. Followed by meetings on

- **Monday 04 November**
- **Saturday 14 December**

Summary of outstanding action points.

17 April 2024

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Acronym List

AFO	Admin & Finance Officer
TM	Turbine Manager
Co Sec	Company Secretary
CDO	Community Development Officer
REW DT	Rousay, Egilsay & Wyre Development Trust
DT	Development Trust
NILPS	North Isles Landscape Partnership Scheme
OIC	Orkney Islands Council
OHAL	Orkney Housing Association Ltd.
SLF	Scottish Land Fund
BLF	Big Lottery Fund

OSCR	Office of the Scottish Charities Regulator
REWGCC	Rousay, Egilsay, Wyre & Gairsay Community Council
REWIRED	Rousay, Egilsay & Wyre Islands Renewable Energy Development
CPO	Community Power Orkney
SNH	Scottish Natural Heritage
HIE	Highlands and Islands Enterprise
FCA	Financial Conduct Society
CBS	Community Benefit Society
CTA	Community Transport Association
CiN	Children in Need
RCA	Rousay Community Association