



**REWDT Board Meeting,
Saturday 14 December 2024 @ 09:00
MINUTES**

1. **Present:** Peter Roebuck (Chair), Alison Mainland (Treasurer), Richard Tipper, Kayleigh Tipper, Mark Hull, Eric Shortland, Julie Akid & Carole Maguire.

In Attendance: Lloyd Gudgeon (CDO) & Helen Castle (Co Sec).

2. **Welcome & Apologies for absence** – Peter welcomed all to the meeting. Apologies were received from Callum Flaws.
3. **Minutes of the Board Meeting held on Monday 11 November 2024** - The Minutes were discussed and approved: Proposed: Richard Tipper; Seconded: Alison Mainland.
4. **Action points (see below) and other matters arising (if not elsewhere on agenda)**

11 November 2025

AP1: Lloyd to contact OIC on Tuesday to request that the current play park is kept where it currently is situated, and the new play park is approved for installation in the new area as suggested by Angela Ferguson. **Discharged.** Lloyd shared that the Parent council cannot put up new equipment on the grass area as this would require planning permission first. OIC also stated that they would not adopt responsibility for looking after new equipment on a new site. It has been agreed that new equipment will go on the existing site with the removal of damaged equipment and keeping repaired existing equipment. The school children and their parents have been consulted on these changes. This has resulted in the Parent Council may not needing the full amount of REW DT grant funding that was applied for. The Parent council will get back to us once they have confirmation from the other external funders.

AP2: All Directors to go through the Marina Project report and give feedback/comments to Anne within two weeks of receipt. **Discharged.**

New AP1: Peter to contact Anne to get a copy of the updated Marina Project Report now that directors have fed back.

AP3: Anne to look at boat lifts and their costs versus the request for a new slip to be included, **Peter** to send Anne details of the Sailing Clubs boat lift. **Ongoing.**

AP4: Peter & Callum to speak to residents re one of the sheds to gauge their support in the project and selling the shed to the REW DT and once contact has been made with the owners of the old Fish Factory **Peter** to contact to see if this too can be purchased. **Discharged.** Peter & Callum have spoken to the residents that own sheds and land on the proposed waterfront development site. They have also investigated the ownership of the Fish Factory, but unfortunately the previous owner will not disclose who has bought this property and the land registry has not as yet been updated.

AP5: Lloyd to start planning the waterside development consultation event. **Ongoing.** Lloyd has begun to plan the event which will be focused on two drop-in sessions over a weekend of 17 & 18 January 2025 Peter has received feedback from one person who is not happy about having pods at the waterfront development. SLF will be asking for the development of the land as soon as possible after acquisition. Eric asked if we could send out a general proposal for the waterfront development prior to the weekend events? Lloyd will also be presenting information on 17 & 18 January about all projects, grants, and wellbeing & youth work. **AP2: Peter** to discuss next week, the Marina & Waterfront Development Plan with Anne and get a summary of this report to Lloyd ASAP for sending out as part of the mailshot in early January to all residents. Eric is happy to volunteer to go door-to-door prior to the January events to discuss with residents the waterfront development plans as the DT requires the mandate from RE&W residents to make a successful SLF application. Peter is looking at the valuation of one of the sheds regarding a potential sale to the REW DT. If the owner does not wish to sell the project can still go ahead. SLF award would be 80% of the valuation of the purchase.

AP3: All directors to attend one or both sessions on 17 & 18 January.

AP6: Peter & Mark to relook at the REWIRED Ltd Articles and Mark offered CES support first in addressing Peter's concerns. REWIRED Ltd must operate as a separate business with the REW DT as the parent organisation. **Discharged.** Peter & Mark discussed the REWIRED Ltd Articles to ensure 'shadowing' does not occur. The articles are accountable and professional and do not give the REW DT any risk of exposure to potential issues. The two organisations must show separation due to the annual gift to avoid HMRC tax implications. A discussion took place as the Chairs & Vice-Chairs are the same people, just the opposite way around as the office bearers. Mark confirmed the current situation is technically OK, especially as both Grant & Peter were on the REWIRED Ltd. Board prior to taking up a director position and office bearer positions with the REW DT. **AP4:** As Richard felt we need better separation between the two organisations, **Peter** will take this

concern over the Chair & Vice-Chairs of both the REW DT & REWIRED Ltd. Being the same people to the REWIRED Ltd. Board, and to ask them to ensure all directors attend meetings regularly as it was felt that one had not attending meetings for some time. **Co Sec** to ensure that at the first meeting prior to the AGM when the REW DT choses its office bearers that they also revisit the REW DT representatives on the REWIRED Ltd. Board at the same time. Eric said he would be happy to do this.

AP7: Lloyd to put this costed proposal of communication support to the board for consideration at the December meeting. **Ongoing.** Lloyd has spoken with three people who have offered to help and is waiting for their quotes.

AP8: Lloyd to check with all housing funders for both Johnston’s Road & The Manse re the REW DT’s contributions needed for the delivery of the five housing units. **Ongoing.** Lloyd is waiting for Davie Campbell to respond.

5. Declaration of Interests. no declarations of interest declared.

6. REWIRED Ltd.

Productivity at the turbine for the past 3 months:

2023/24	Actual Productivity (kWh)	% Productivity (against 37% target)	% Curtailment (against 7% expectation)
September	44,467	6.86%	81.5%
October	332,422	51.30%	11.0%
November	323,155	49.87%	17.9%

September’s production was not good at all! This was mostly due to the ongoing pitch control issue mentioned previously, but there were also issues with the ANM system causing increased curtailment. The pitch control issue has been rectified but there was an issue with a faulty UPS end of November. REWIRED Ltd. also experienced some more issues with the ANM system during this time.

Mark shared information from a recent ANM meeting that Zone 1 will continue to be curtailed. This will affect our turbine and Mark will continue to discuss this under his CES work with SSE to get information on their future plans.

Mark also shared the Re-Powering event planned for February which someone from the REW DT needs to attend as this will cover the

continuation of our turbine generation which Mark is working to extend the OIC planning permission to 2026.

7. **Grants.** The grants report was shared with all directors. No director decisions required, and no queries re the report and budget.

8. Trust Manager Report/Projects.

8.1 **HR – Lloyd is in the middle of the interviews for the new Estate Manager for Trumland land.** The last interview will occur straight after today's board meeting. Lloyd, Peter, Lisa, and Alison will then make a decision on who to employ. Two were local and two from further away. Lloyd asked if the board are happy to offer a contribution towards relocation if the position is offered to one of those not from Orkney. After a discussion on the 15-month contract relocation expenses were agreed to a budget of £1,000 maximum providing they stay for the entire 15 months. If the right person needs more than the budgeted amount for relocation, Lloyd to go back to the board for approval/rejection. The position is to prepare a long-term management plan for the estate and to work with the neighbouring landowners to create a plan that will benefit the whole island. The position is 50% funded externally.

8.2 Projects –

- **Johnston Road Housing** – Lloyd is still waiting for the costed plan to come in, this is likely to be more than budgeted for back in February 2024 as this now includes the additional unit, making 5 instead of 4 units.
- **The Manse** – The water testing has to be redone for OIC to consider the planning application. If the testing is completed as OIC requires, planning is very likely to go through.
- **The Taversoe** – Lloyd shared the information from the electrical installation report. Chris Jacques & Peter have looked at the E Fraser Electrical (Orkney) Ltd. report and have estimated a maximum cost of £15,000 but more likely to be between £8,000 and £10,000. The Board asked for two or three formal quotes to be submitted for the work. **AP5: Lloyd** to try to get three quotes for the Taversoe electrical work, if possible, before we close for Christmas. This is urgent as this will set back the opening of the Taversoe. Quotes must be received before the work can begin. Must begin work before the end of January. The board approved a maximum budget of £15,000. Carol shared that Carey is still taking bookings for the Taversoe from Easter onwards as the CBS have not taken over this role as yet. Carol said that communication has not been that good between Carey and the CBS, **AP6: Peter** to take this up

with the CBS and ensure better communication from now on between the CBS & Carey re bookings. Lloyd shared that the REW DT is responsible for the Taversoe building and contents until the leases are signed. Peter is taking over as the REW DT representative on the CBS board while Grant is away. Peter wanted to thank Carey for everything she is doing regarding her support to date. Peter emphasises the importance of keeping board decisions confidential until the minutes have been approved and shared. Mark thanked Peter for all his efforts to get the Taversoe project this far.

- **Pier Restaurant** – The oil clean up is all looking good. RSK RAW have made their last visit and the REW DT is now responsible for the follow up work which will be phased as per RSK RAW's plan. Air samples will need to be taken and as hoped, should be clear once tested by RSK RAW and passed to SEPA. Once the REW DT hears back from SEPA plans to re-open/develop the building can begin.
- **Marina** – Anne is preparing the feasibility report for the SLF application.
- **Community Transport** – Lloyd shared that the bike store will soon have the electrical supply connected to allow e-bikes to be charged and a bike repair stand will be put in next to the bike store via HITRANS external funding. A new EV charge point for two vehicles will be put in at the Pier via CES external funding.
- **Trumland Estate** – The turbine track has been improved and Carole says this is a lot better.
- Peter thanked Rachel & Nicky for their project reports.

9. Administration, Finance & Office.

10.1 Membership – No new membership form received, all approved.

10.2 Finance – No queries from Directors regarding the 2024/25 budget spreadsheet shared prior to the meeting.

10.3 Helen shared the 2023/24 accounts, which the board approved.

10. AOB

11.1 Helen shared that the Wyre turbine has been repaired and is now back up and working.

11.2 Office Christmas closure dates were approved.

11.3 Helen asked if any directors would like to join staff for a Christmas lunch at the office on Wednesday 18 December, Helen to inform Alice that the board have approved her to do the catering (light nibbles) and the final numbers attending.

11.4 Richard asked if the DT could rename the office community room as some residents found it confusing calling it the Community Room as this is the same name as used at the School.

11. Next Board Meeting

The next Board Meeting will be on **Saturday 25 January 2025**. The meeting will start at **09.30** and held at The Pier Cabin. Followed by meetings on

- **Saturday 22 February @ 09:30 (Grants & Budget only Meeting)**
- **Monday 07 April @ 19:00**

Summary of outstanding action points.

11 November 2025

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AP6: Peter to take this up with the CBS and ensure better communication from now on between the CBS & Carey re bookings.

Acronym List

AFO
TM

Admin & Finance Officer
Turbine Manager

Co Sec	Company Secretary
CDO	Community Development Officer
REW DT	Rousay, Egilsay & Wyre Development Trust
DT	Development Trust
NILPS	North Isles Landscape Partnership Scheme
OIC	Orkney Islands Council
OHAL	Orkney Housing Association Ltd.
SLF	Scottish Land Fund
BLF	Big Lottery Fund
OSCR	Office of the Scottish Charities Regulator
REWGCC	Rousay, Egilsay, Wyre & Gairsay Community Council
REWIRED	Rousay, Egilsay & Wyre Islands Renewable Energy Development
CPO	Community Power Orkney
SNH	Scottish Natural Heritage
HIE	Highlands and Islands Enterprise
FCA	Financial Conduct Society
CBS	Community Benefit Society
CTA	Community Transport Association
CiN	Children in Need
RCA	Rousay Community Association