



**REWDT Board Meeting,
Monday 16 June 2025 @ 19:00
Minutes**

Present: Peter Roebuck (Chair), Grant Mainland (Vice-Chair), Alison Mainland (Treasurer), Carole Maguire, Eric Shortland, Kayleigh Tipper, Joy Henderson & Lisa Croft. Mark Hull joined the meeting from item five onwards.

In Attendance: Lloyd Gudgeon (CDO) & Helen Castle (Co Sec/AFO).

- 1. Welcome & Apologies for absence** – Peter welcomed all to the meeting. Apologies were received from Richard Tipper.
- 2. Election of Office Bearers and Co-opted Directors (REW DT) & approval of REW DT directors on the REWIRED Ltd. board.** The directors elected the following office bearers: -
Chair – Peter Roebuck (6 votes)
Vice-Chair – Lisa Croft (5 votes)
Treasurer – Alison Mainland (5 votes)

Mark Hull was re-elected (by all present) as a specialist co-opted director.

REW DT directors on the REWIRED Ltd. board – A discussion was held about the number of directors allowed from the REW DT to also stand as directors of REWIRED Ltd. Currently REWIRED Ltd. has a maximum of seven directors, three of which are also directors on the REW DT board. This ensures there is no opportunity for 'shadowing' a term used to describe the potential for a parent company to have total control over its subsidiary. **AP1: Mark** to speak to **Eric** to explain why this is important and answer any further questions Eric has regarding REW DT directors on the subsidiary board. Peter explained about the REWIRED Ltd.'s decision to keep some of their profits back for 'reserves' and pay a reduced Corporation Tax rather than gift everything to the REW DT, and the importance of having reserves as the turbine may, due to its age, soon need have expensive parts replaced.

AP2: Peter & Helen to review both the REW DT & REWIRED Ltd.'s Articles as there were different opinions on post AGM re-election of directors, some thinking all REWIRED Ltd. directors needed to be approved annually by the REW DT and others thinking it was just a review of the REW DT directors on the REWIRED Ltd. Board. The REW DT board approved Peter & Grant to stay on the REWIRED Ltd. board and **AP3: if Mark** agrees, Mark to stay as a specialist and REW DT director on the REWIRED Ltd. board.

3. **Minutes of the Board Meeting held on Monday 05 May 2025** - The Minutes were approved. Proposed by Grant Mainland & Seconded by Carole Maguire.

4. **Action points (see below) and other matters arising (if not elsewhere on agenda).**

07 April 2025

AP3: Lloyd or Christine contacts the Chair of NHS Orkney to see if our ambulance crew could undertake any vulnerable residents transport off Rousay. **Discharged.** Lloyd shared the latest information which is that The Scottish Ambulance Service provides transport for patients who meet its eligibility criteria. Where this is not met, and an REWDT passenger requires an escort, the GP practice will help us try to identify someone suitable. This could not be a First Responder (FR), as uptake of these positions is particularly low, and it would put the FR service at risk to take someone out for the day to act as escort. Lloyd will keep pursuing and share any future updates as part of the meeting CDO report.

AP5: All Directors to think about the investment opportunity with OHAL. **Discharged.** Lloyd is still waiting for the investment prospectus and once received will share with directors in the CDO report.

05 May 2025

AP1: Eric has offered to give Lloyd a quote to remove the unwanted items cleared from the Pier building. . **Discharged.** New **AP4: Eric** to remove all items as discussed from the Pier Restaurant.

AP2: Eric to arrange with Shapinsay DT for them to put the Trike onto the ferry for him to collect and return to Rousay for hire. **Ongoing.** New **AP5: Lloyd** to arrange with Shapinsay DT for the delivery of the trike to JBT in Kirkwall, **Eric** will then deliver it to Rousay.

AP3: All Directors – if you want to find out more, please contact Lloyd, views on this Community Wealth Building draft bill need to be submitted by 23 May 2025. **Discharged.**

AP4: Directors know of anyone who is a member and would like to become a director, please can they encourage them to apply. **Discharged.**

5. **Declaration of Interests** – none.

6. **REWIRED Update** –

Productivity at the turbine for the past 3 months:

2024/25	Actual Productivity (kWh)	% Productivity (against 37% target)	% Curtailment (against 7% expectation)

March	360,280	55.60%	8.5%
April	184,224	28.43%	15.0%
May	199,287	30.75%	13.8%

Productivity has begun to take a dip as the weather improves. May still reached slightly above its average since 2013 (196,324kWh). SSE have recently sent our first curtailment report using their data – it will be interesting to see what differences appear between the two. Mark confirmed that 37% is the annual productivity target. Although we are experiencing some curtailment in Zone 1, Zone 2 is currently being hit hard. Our curtailment is about average for this time of year.

Mark updated on the planning permission situation, which has been challenging. The pre-planning application went in last September/October, due to a misinterpretation by the planning committee who wanted to give a five year extension from the original date when CES were asking for all development trust extensions to be from the date of commissioning, planning was resubmitted two weeks ago. Peter explained the issues facing the turbine as it ages and the hope that by purchasing second-hand parts (as the model parts are no longer being made) the turbine's life can be extended and productivity continued. PPA means the Power Purchase Agreement (additional funds received to the Feed-in-Tariff).

7. Grants.

The Grant report was previously circulated.

G25 05G UHI Archaeology Department – UHI have a project planned costing £11,600 for their Skail Farm excavations this summer and require match funding of £2,000 towards this total cost. The board all approved this grant.

8. Trust Manager Report /Projects Projects

8.1. Affordable Housing – We have been told by Scottish Government that the funds have been allocated to us as requested, but they have yet to be formally approved as the civil servants involved have been pulled onto policy work for a month. They say we should get official confirmation by the middle of June.

Drill Orkney have given us a quote for drilling a new borehole and have been asked to go ahead. They have need of a new compressor and are waiting for delivery.

8.2. Taversoe/CBS – Has been up and running now for nearly 2 months. So far bed-night occupancy, bar sales and kitchen sales are all lower than

the original projection but seem to be picking up. We are looking at ways to increase the marketing. Julie is now providing admin support to the CBS. Christine is working on an Environmental Health procedures manual for the Taversoe. Carol reminded Lloyd that the gas cylinders now not needed belong to the Shop and should be returned there.

AP6: Lloyd The board asked to see the worklist of improvements to the building and would like the list prioritised and costed with any external funding applications linked to the items on the list for discussion at the next meeting.

AP7: Lloyd & Grant to find the answers to the following (via the CBS): -

- Grant wants to know when the CBS will have confirmation of Bill taking over from Carey re the personal license.
- Carole asked why the TVs have all been removed from the building, including those in the bedrooms. These are currently being stored in the Pier Restaurant.
- Kayleigh is concerned about the recent costs of assets purchased for the building and who is managing this spend, **Lloyd & Peter** to go through this with the CBS and share this information at the next board meeting. Julie is producing the asset register, which will also be shared at the next meeting.

8.3. Pier Restaurant - Staff emptied the garage, pantry and storerooms, with all the items for disposal stored by the front door. Eric has kindly said he would dispose of these. The sailing Club have approached the DT to ask if they can use the rooms this year once again when holding their summer events, as a safe haven against poor weather. Lloyd has agreed to this as they are aware there is no water connected at present until we start any refurbishment prior to re-opening.

The RSK report has been submitted to SEPA and the Environmental Health Dept at OIC. **AP8: Lloyd** to chase the SEPA report result re opening the Pier Restaurant. Meanwhile, the contaminated spoil heap in the car park has been uplifted and removed to landfill.

8.4. Community Transport - New EV charge points due outside the cabin: still waiting for RS Merrimans to install and connect the charge points. The E-bikes have all been serviced and are now going out on loan. We have an ever increasing waiting list for E-Bikes and so **AP9: Lloyd** will start looking for external funding to increase our stock of E-Bikes for loan. The new bike repair station has been installed next to the bike store and is being used.

The van developed another fault (it would not charge) and has had to go back to Ormlie Garage in Thurso for repairs under warranty. A driver of the LEAF reported a fault: thanks to Grant for checking this. The LEAF is now working as normal.

8.5. Waterfront - Phase 2 SLF application has been submitted without agreement in principle to sell from some of the landowners. SLF are discussing with us while they assess the application. We expect to hear from the SLF by 28 June.

8.6. Fair Work Statement – This is now a Scottish Government requirement for all applicants for funding to have a Statement on their website. The board considered the draft statement and approved this. AP10: **Lloyd** to ensure the Fair Work Statement is uploaded onto the REW DT website.

8.7. Staff Appraisals – These have now all been completed. The staff wished to thank the board and feel that the staff/director relationship has blossomed. Eric asked if the office could be open all day Monday to Friday, Lloyd and Peter replied that staff try to keep the office open every morning but work commitments away from the office for the majority of the staff means this is the most practical to ensure the work is completed.

9. Administration, Finance & Office

9.1. **New Membership** – one application received, and board approved. The directors asked if the membership requests could have addresses added to the director's report so they can understand who is applying.

9.2. **Finance** – no additional questions re the budget spreadsheet.

9.3. **Suggested Board Meeting dates 2025/26** – The dates were all agreed for the coming year.

10. AOB

11.1 Orkney Food Bank request – Helen to send the letter to all directors for feedback. AP11: **Directors** to review the Foodbank request information and let Helen know if they wish to be involved.

11.2 Staff asked if directors wanted updates at every board meeting or just quarterly. The board all agreed they would prefer updates from all staff at every meeting, but this could just be a few bullet points rather than a detail summary of what the staff have been doing.

11.3 REW Heritage SCIO request for a handrail on the DT land adjacent to the Pier Store side entrance. This was agreed that the REW DT would put up the handrail. **Helen** to get this completed ASAP.

11.4 Lisa asked if funding could be sourced to offer Hannah continuation post her fixed contract to continue the excellent work Hannah is doing. The board agreed that **Hannah** working with **Lloyd & Helen** should look at funding external funding to support this. Hannah is meeting with NILPS this week regarding an application to the National Lottery Heritage Fund which, if successful, the REW DT would be a part of.

11. Next Three Board Meetings, all at The Pier Cabin –

- Tuesday 22 July @ 19:00
- Monday 08 September @ 19:00
- Saturday 03 November @ 09:30

Summary of outstanding action points.

05 May 2025

AP1: Eric has offered to give Lloyd a quote to remove the unwanted items cleared from the Pier building. **Discharged**

AP2: Eric to arrange with Shapinsay DT for them to put the Trike onto the ferry for him to collect and return to Rousay for hire. **Ongoing (see AP6 below).**

16 June 2025

AP1: Mark to speak to **Eric** to explain why this is important and answer any further questions Eric has regarding REW DT directors on the subsidiary board. **Ongoing.**

AP2: Peter & Helen to review both the REW DT & REWIRED Ltd.'s Articles as there were different opinions on post AGM re-election of directors. **Ongoing.**

AP3: if Mark agrees, Mark to stay as a specialist and REW DT director on the REWIRED Ltd. board.

AP4: Eric to remove all & provide a written quote for the removal of all items as discussed from the Pier Restaurant. **Discharged.**

AP5: Lloyd to arrange with Shapinsay DT for the delivery of the trike to JBT in Kirkwall, **Eric** will then deliver it to Rousay. **Ongoing.**

AP6: Lloyd The board asked to see the worklist of improvements to the building (Taversoe) and would like the list prioritised and costed with any external funding applications linked to the items on the list for discussion at the next meeting. **Ongoing.**

AP7: Lloyd & Grant to find the answers to the following (via the CBS): -

- Grant wants to know when the CBS will have confirmation of Bill taking over from Carey re the personal license. **Ongoing.**
- Carole asked why the TVs have all been removed from the building, including those in the bedrooms. These are currently being stored in the Pier Restaurant. **Ongoing.**
- Kayleigh is concerned about the recent costs of assets purchased for the building and who is managing this spend, **Lloyd & Peter** to go through this with the CBS and share this information at the next board meeting. Julie is producing the asset register, which will also be shared at the next meeting. **Ongoing.**

AP8: Lloyd to chase the SEPA report result re opening the Pier Restaurant. **Discharged.**

AP9: Lloyd will start looking for external funding to increase our stock of E-Bikes for loan. **Ongoing.**

AP10: Lloyd to ensure the Fair Work Statement is uploaded onto the REW DT website. **Ongoing.**

AP11: **Directors** to review the Foodbank request information and let Helen know if they wish to be involved. Ongoing.

Acronym List

AFO	Admin & Finance Officer
TM	Turbine Manager
Co Sec	Company Secretary
CDO	Community Development Officer
REW DT	Rousay, Egilsay & Wyre Development Trust
DT	Development Trust
NILPS	North Isles Landscape Partnership Scheme
OIC	Orkney Islands Council
OHAL	Orkney Housing Association Ltd.
SLF	Scottish Land Fund
BLF	Big Lottery Fund
OSCR	Office of the Scottish Charities Regulator
REWGCC	Rousay, Egilsay, Wyre & Gairsay Community Council
REWIRED	Rousay, Egilsay & Wyre Islands Renewable Energy Development
CPO	Community Power Orkney
SNH	Scottish Natural Heritage
HIE	Highlands and Islands Enterprise
FCA	Financial Conduct Society
CBS	Community Benefit Society
CTA	Community Transport Association
CiN	Children in Need
RCA	Rousay Community Association