



**REWDT Board Meeting,  
Saturday 24 January 2025 @ 10:00  
Minutes**

**Present:** Peter Roebuck (Chair), Alison Mainland (Treasurer), Kayleigh Tipper, Mark Hull, Eric Shortland, from 10:25 Grant Mainland & Callum Flaws.

**In Attendance:** Lloyd Gudgeon (CDO), Nicky Jacques (Well-Being Co-ordinator) & Helen Castle (Co Sec/AFO).

**1. Welcome & Apologies for absence** – Peter welcomed all to the meeting. Apologies from Richard Tipper, Joy Henderson, Carole Maguire

**2. Nicky Jacques –**

Peter asked Nicky to share her career information prior to joining the REW DT. Nicky gave an account of her career history, and the Board considered her relevant professional experience and made a considered decision in that she would continue to determine the Medical Equipment Support Grant applications.'

All these skills that Nicky brings to the REW DT means that she is very qualified and experienced to understand what equipment is provided by the NHS or Social Care and outside of this the REW DT can offer under both Wellbeing and the Medical Equipment Support grants. The first year of the MES grant offer Ellie managed this and contacted Nicky when needed for advice and there was a requirement for a doctor's letter to support the applications. At the end of the first year a review of the MES grant was conducted and the board agreed that Nicky, due to her experience and skills, could manage this grant and make decisions without insisting on receiving a doctor's letter. Nicky never says no to a grant application without asking either the CDO regarding referrals for equipment etc. or board and if in any doubt would go to the surgery to speak to a doctor. Nicky explained that as part of her Wellbeing Coordinator role she keeps a record of her interventions and support on an anonymised system. If Nicky is on annual leave this is not an issue as the REW DT is not expected to provide emergency support or equipment if it was an emergency, then

REWDT Directors: Peter Roebuck (Chair), Grant Mainland, Alison Mainland (Treasurer), Callum Flaws, Carole Maguire, Eric Shortland, Kayleigh Tipper, Richard Tipper Lisa Croft (Vice-Chair), & Mark Hull (Co-opted Director).

it is likely that this would be a requirement for statutory services (NHS/Social Care) to assess and provide any equipment. All applicants would be in a position to wait a few weeks before receiving an answer about their MES application.

Peter proposed that as Nicky is so professional and process driven that the board keeps the MES grant system as it currently is with the additional measures suggested in Nicky's paper that a GP surgery letter is requested if Nicky is uncertain as to whether the equipment is suitable and also in these instances that this is discussed with the CDO and Board as appropriate.

The board all agreed to this and that this process would only be reviewed if Nicky either left the REW DT, was going to be absent for a longer period or if Nicky feels at all exposed to risks.

Nicky thanked the board for their concerns and Peter thanked Nicky for all her good work.

**3. Minutes of the Board Meeting held on Saturday 13 December 2025 -**  
The Minutes were approved. Proposed by Peter Roebuck & Seconded by Eric Shortland.

**4. Action points (see below) and other matters arising (if not elsewhere on agenda).**

16 June 2025

**AP1: Mark** to speak to **Eric** to explain why prevention of 'shadowing' is important and answer any further questions Eric has regarding REW DT directors on the subsidiary board. **Ongoing, Mark** to phone Eric.

01 November 2025

**AP13: All Directors** to think how they would like to manage the operational and maintenance costs of our assets by the December meeting, for the staff to work on budgets for the next financial year.  
**Discharged.** Maintenance budget to be done per property.

13 December 2025

**AP2: Peter** to share with the REWIRED Ltd. board that Eric is keen to be on this and could replace one of the REW DT directors. **Ongoing. Grant** to email REWIRED Ltd. directors that Eric is keen to be a director (replacing Peter as a REW DT representative). REWIRED Ltd. will then make a decision and propose this to the REWW DT board for approval. If approved, REWIRED Ltd will then need to appoint a new Vice-Chair.

**AP3: Nicky** to be invited to the January meeting re MES grant T & Cs.  
**Discharged.**

AP4: **Lloyd** to share with staff that they can attend board meetings, just for their requests for board decisions or to share anything they feel is relevant. **Discharged.**

AP5: **Carole** to share the RCA hire agreements with Lloyd. **Ongoing.**

AP6: **Any Director** who wishes to be involved in the new Taversoe Manager interviews, please let Lloyd know. **Ongoing.** **Lloyd** to discuss with directors the applications and short listing plus the Taversoe Co-op bank account.

AP7: **Peter** to discuss the phase one plans with Sam Walker from OIC EHO. **Ongoing.**

AP8: **Lisa, Grant & Richard** to complete the Co-op Bank proof of ID ASAP please. **Ongoing.**

AP9: **Directors** to let Lloyd know if they wish to attend the Scottish Community Alliance event on 27 February. **Discharged.** Mark is attending. Lloyd mentioned a request from CMAL who are looking for island community involvement, the board decided this was not relevant at this time.

AP10: **Joy** to discuss access with the landowner and bring the results of this and their ideas to the board meeting in January. The board can then make a decision regarding the purchase of the building. **Ongoing.**

AP11: **Peter** will draft an agreement for the Sailing Club to rent the shed no. 3 from the REW DT and bring to the board meeting in January for approval. **Discharged.**

5. **Declaration of Interests** – Peter declared an interest regarding the Sailing Club leasing the Waterfront plot three shed. Mark declared an interest as he is supporting Lloyd with a CARES application to CES, Mark is not involved at CES in this project.

## 6. REWIRED Update –

Productivity at the turbine for the past 3 months:

2025/26	Actual Productivity (kWh)	% Productivity (against 37% target)	% Curtailment (against 7% expectation)
October	322,250	49.73%	19.5%
November	269,029	41.52%	13.7%
December	331,237	51.12%	8.7%

Productivity is heading in the right direction as expected for this time of year. Sadly, after the last power-cut the turbine has not been able to restart due to ice being detected on the blades. Enercon have informed us that if the temperature stays where it is (3°C 7th Jan) the turbine should be able to restart after 6 hours. The main concern with this at present is for some reason the generator heating has not been

engaged which can cause significant issues with condensation within the turbine. The power cut has also caused issues with the ANM system (including a lightning strike at one of the measurement points) which may still affect our generation if the turbine exits ice detection. REWIRED along with CES and CPO are currently working on renewed quotes for decommissioning and restoration plans. Once this is completed it should be our last hurdle to getting our planning extension. Scholes are also requesting this is finalised before our next audit.

Good news, REW DT is acting as the lead for a number of community turbines and has been granted the funding to investigate the possibility of being part of a new, larger site, the consultant has started the investigation and will be submitting a draft report at the end of January.

## **7. Grants.**

7.1 G25 08G 1st Rousay Rainbows & Brownies General Grant application for annual subscriptions £440.00

7.2 G25 09G 1st Rousay Guides General Grant application for annual subscriptions £275.00.

Both applications were approved by the board, however, it was agreed that all community groups from 01 April 2026 must apply for all their grants from the Community Activity Grants (either the REW DT paid or National Lottery Awards for All paid grants) and not the General Grant funds, in the first instance. If a group requires additional funding outside of the Community Grant award they must demonstrate that they have tried to fund raise themselves to help with the costs for activities and running costs (including subscriptions) and the board would appreciate all community groups contacting Ellie as our Grants Officer a few months prior to needing the award so that Ellie can work with them to apply for funding from the most suitable funding stream rather than applying under the General Grants.

## **8. CDO`s Report /Projects**

### **8.1. Affordable Housing**

We have now formally accepted the offer of up to £100,000 from OIC towards the costs of building the two new houses on Johnstons Road. We expect the Rendall's builders to be back on site later this month (dates tbc). **Lloyd** to officially thank OIC.

The detailed designs for the Manse are being finalised (paint colours, flooring surfaces etc), prior to the tenders to do the work being advertised.

### 8.2. The Taversoe

Recruitment of a full-time manager on an 18-month contract is underway. We have had thirteen applications from thirty-two expressions of interest. Five members of the Board have kindly offered to help with short-listing the candidates and carrying out interviews. Half of the applicants are professional hotel managers. Lloyd and the directors will negotiate with the applicants at interview to ensure they have a thorough understanding of what is needed and can cover all aspects of the work within the budgeted costs. We expect the interviews to be held in mid-February, with an appointment made by the end of February, and work starting late March. Grant also offered to be part of the panel. **AP2: Peter** to send **Grant** all the information received from the Taversoe's 13 applicants; Grant will only be involved once the short-list is agreed but is keen to see all thirteen applications. The short-listing to be completed next week, a meeting will be arranged for Tuesday @ 13:00 in the Pier Cabin Community Room.

### 8.3. Pier Restaurant

The community events over Christmas and New Year, carried out under occasional licences, seem to have gone well. There were about 20 to 30 people attending each of the 3 nights, which, given the weather was reasonable. During the events, a stone wall was damaged at the Pier Restaurant, **AP3: Eric** to inform the person responsible that the directors expect them to make good the stone wall damage as soon as possible. There will be further events in the coming weeks, including an event on 14 February **AP4: Grant** to arrange for a licence for the 14 February event at the Pier Restaurant and arrange for the rubbish left after the previous events to be removed. New fire doors have been fitted to the main entrance and the side entrance, and to the "back" door of the kitchen.

The office is becoming increasingly constrained at certain times of the week. We are reorganising our hours so that we spread out across the week a bit more, which will help ease the lack of space. However, it would be helpful if we could find additional space for both office work and for storage. We propose:

- Clearing or tidying the Pier garage for use as storage of Trust equipment and archives, which means being able to lock it securely
- Making the café room in the Pier Restaurant available for public use as a meeting room if required, the board agreed to this in principle for a limited time only. The board agreed to these requests.

A grant from CLLD & CDF for £9,000 each will, if approved, enabled refurbishment work to being, we now have new fire doors fitted and a new window in the kitchen.

#### 8.4. Community Transport

The LEAF has passed its MOT and is available for use. We are proposing that it is used primarily for Trust business on Rousay and as a back-up for the Rifter should there be problems with charging etc.

We have transferred responsibility for administering the transport provision (Car Club; scheduled trips; e-bikes) from Christine to Julie. Christine will maintain oversight of transport. **Lloyd** to let Christine know that the board have requested that Christine come to the March meeting to meet the board and to talk to directors about her work with the Development Trust. Our drivers are self-employed and continues to do the vehicle checks and cleaning. Currently we have two scheduled trips drivers with a third potential driver. At present we cannot offer a general dial-a-ride service.

We are still awaiting an update on when the new EV charger will be fully installed.

We have secured a new bike shelter from HITRANS which will be installed very soon in the Pier restaurant car park.

#### 8.5. Waterfront Development

Purchase of the other two plots was briefly held up over Christmas by an uncertainty over access to the site. This has now been cleared up to the solicitor's satisfaction and we are expecting to complete the purchase soon. Eric has made an offer to the REW DT to aid access if required.

The first plot (Norman's Shed) is already being used by the community. The Snooker Club is storing its table there, and the Sailing Club meets there every Tuesday to refurbish the St Ayles Skiff and growing fleet of training Dinghies. They plan to run regular weekly training from the shed in the sailing Season and hope to have a dinghy section in this year's regatta. The Sailing Club would like to formalise its use of the premises via a written agreement; this was reviewed by the directors at the meeting and with a minor change has been agreed. This is not a rental agreement and give the REW DT flexibility. The board agreed that the shed can only be used by community groups, not individuals, and activities etc. must be linked to the Waterfront development. The Sailing Club will be covering the electricity costs and **Lloyd** to ensure that the Sailing Club pays a rental to cover any costs incurred by the REW DT. **Lloyd** to send photos to SLF to show the shed is being used by the community.

#### 8.6. Trumland Estate

Applications for funding to increase work on the Estate have been submitted, and additional applications are being prepared. These are

Bank of Scotland, and Circular Economy (Zero Waste Scotland) and NILPS. The emphasis for these is on Windbreck.

#### 8.7 Website Development

8.8 We have been struggling with accessing the “back” of the website so we can update entries, upload meeting minutes, add recent photos, etc. James Harvey has had look at it for us and agrees that it needs to be more user-friendly. However, the rights and permissions for the access we need are held by the site developers. We are therefore asking James to liaise with them to develop the site a bit further to include easier access for us. As this will effectively be an upgrade, there will be a cost attached, and we have asked for a quote, we do have a carryover of funds from last year’s budget which hopefully will cover the costs.

### 9. Administration, Finance & Office

9.1. **New Membership** – One new membership form received. Claire Pegrum, board approved.

9.2. **Finance** – No additional questions re the budget spreadsheet.

### 10. AOB

10.1 Wyre School House – Joy was unable at the last minute to attend the board meeting, and the board agreed that **AP5: Joy** will get the Wyre School House questionnaires to Helen next week with any additional information so this can be shared with the directors as soon as possible for comment.

10.2 Fuel Grant T & C query – The staff have been asked if someone living in a caravan with no electric in their name can apply for help with their gas costs. This was discussed and rejected as the fuel grant does not currently cover bottled gas. The directors asked if the resident can be contacted to see if they do have an electric supply in their name, if this is the case they can apply for the grant.

10.3 Project Manager role – Grant raised his concern that Lloyd is covering so many very large projects and needs support to do this and his CDO role. The board agreed to review the potential for a fixed term 2-year contract for a Project Manager to support the work and ensure completion. **Lloyd and Helen** to work on this for the February budget meeting.

### Next Two Board Meetings, all at The Pier Cabin –

- Saturday 21 February @ 10:00 Grants & Budget Meeting only.

- Monday 23 March 2026 @ 19:00

## Summary of Action Points.

### 16 June 2025

AP1: **Mark** to speak to **Eric** to explain why prevention of 'shadowing' is important and answer any further questions Eric has regarding REW DT directors on the subsidiary board. **Ongoing**, **Mark** to phone Eric.

### 13 December 2025

AP2: **Peter** to share with the REWIRED Ltd. board that Eric is keen to be on this and could replace one of the REW DT directors. **Ongoing**. See AP1: below 24/1/26.

AP5: **Carole** to share the RCA hire agreements with Lloyd. **Ongoing**.

AP6: **Any Director** who wishes to be involved in the new Taversoe Manager interviews, please let Lloyd know. **Ongoing**.

AP7: **Peter** to discuss the phase one plans with Sam Walker from OIC EHO. **Ongoing**.

AP8: **Lisa, Grant & Richard** to complete the Co-op Bank proof of ID ASAP please. **Ongoing**.

AP10: **Joy** to discuss access with the landowner and bring the results of this and their ideas to the board meeting in January. **Discharged**. As owners of the hall the Council has rights of access across the adjacent land, which we know the landowner has ploughed over, this is an established right of access. OIC solicitors are working to ensure rights are protected despite farming activity – right of access goes with the title deed, not the Council. The board can then make a decision regarding the purchase of the building. **Ongoing**.

### 24 January 2026

AP1: **Grant** to email REWIRED Ltd. directors that Eric is keen to be a director (replacing Peter as a REW DT representative). REWIRED Ltd. will then make a decision and propose this to the REWW DT board for approval. If approved, REWIRED Ltd will then need to appoint a new Vice-Chair.

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## Acronym List

AFO	Admin & Finance Officer
TM	Turbine Manager
Co Sec	Company Secretary
CDO	Community Development Officer
REW DT	Rousay, Egilsay & Wyre Development Trust
DT	Development Trust
NILPS	North Isles Landscape Partnership Scheme
OIC	Orkney Islands Council
OHAL	Orkney Housing Association Ltd.
SLF	Scottish Land Fund
BLF	Big Lottery Fund
OSCR	Office of the Scottish Charities Regulator
REWGCC	Rousay, Egilsay, Wyre & Gairsay Community Council
REWIRED	Rousay, Egilsay & Wyre Islands Renewable Energy Development
CPO	Community Power Orkney
SNH	Scottish Natural Heritage
HIE	Highlands and Islands Enterprise
FCA	Financial Conduct Society
CBS	Community Benefit Society
CTA	Community Transport Association
CiN	Children in Need
RCA	Rousay Community Association